

30 September 1977

MEMORANDUM FOR: Acting Deputy Director of Security (P&M)

25X1 FROM:

[redacted]
Policy and Plans Group

SUBJECT: DCID 1/xx "Uniform Procedures for
Administrative Handling and Accountability
of Sensitive Compartmented Information (SCI)"

1. On this date the Chief, Special Security Center contacted the writer relative to the section in subject which concerns marking microform material. You will recall that at our request this section was left blank pending referral to the DCI Intelligence Information Handling Committee. The Chief, SSC advised that [redacted] had forwarded the request for the writing of appropriate guidance governing the marking of microform material to the Chairman of the Information Handling Committee. The latter referred the action to the Chairman of the Micrographics Working Group. The tasking was then imposed on [redacted] who is a member of the last mentioned group. [redacted] contacted the Chief, SSC for guidance concerning SCI aspects of the problem.

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2. The Chief, SSC stated that he could not be of assistance to [redacted] until he was made aware of a decision on a proposal submitted on 1 December 1976 which concerned accountability methods for microform copies. The Chief, SSC had made a recommendation and has heard nothing as to whether or not it was accepted. A copy of this memorandum is attached.

3. As stated by the Chief, SSC, he can take no action in an advisory capacity until a decision is made regarding the validity of the memorandum of 1 December 1976. The writer has been unable to locate the memorandum or any record of its disposition in the registry. A registry card reflects that the last action was forwarding to the Acting Director of Security on 9 December 1976.

Regraded Administrative — Internal
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It is suggested that you use your good offices in your acting capacity to determine whether or not suggestion was adopted and that he be advised of your findings.

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